

**BACHI** (Belgian Association of the Consumer Healthcare Industry), the Belgian association representing companies of the OTC industry is looking for a

**Regulatory Affairs Manager**  
**Food Supplements, Cosmetics & Biocides (M/F)**  
**Full-time or part-time (possible minimum 60% FTE)**

**Job description**

The Regulatory Affairs Manager Food Supplements, Cosmetics & Biocides occupies a crucial and strategic position within BACHI. He/She provides critical opinion and communicates on issues impacting members of the association. He/She supports members on a daily basis with their RA needs such as for ex. law interpretation, new laws in force, product notification, advertising claims, price files, medical complaints, brand names, European regulations, national regulations, etc.

You report directly to the Managing Director, Marc Gryseels.

Your mission can be described as follows:

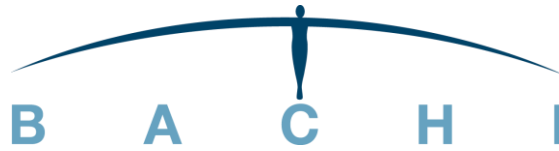
- Advise on new policies and legislation both at national and European level and inform members about the business consequences
- Participation in RA meetings (relating to food supplements, cosmetics and biocides) with authorities, other associations and stakeholders to represent the interests and position of BACHI members and in order to collect and communicate information
- Organization of internal working groups (Food Supplements & Cosmetics, Biocides) to explain members the new trends and laws, try to shape the best position to adopt and ensure the follow-up of decisions taken
- Communicate constantly with the members and answer their various questions via the website, by e-mail/phone but also during face-to-face meetings
- Participation in interesting trainings/seminars with a specific interest for BACHI and its members

For this position, we are looking for a flexible full-time or part-time employee (to be agreed).

**Required profile**

The ideal candidate has the following skills:

- Scientific university degree, ideally in pharmacy (Master)
- Experience in Regulatory Affairs, including OTC products, in at least one of the following areas: food supplements, cosmetics or biocides (min. 2-3 years)
- Existing network within the industry and with the authorities is a plus
- Fluent in French, Dutch and English (both written and spoken)
- Knowledge of Microsoft Office (Word, PowerPoint, Excel) and Outlook
- Team player, dynamic, autonomous, well-organized, diplomatic, **flexible** and proactive



- Strong commitment: clearly willing to achieve the agreed objectives
- Environment knowledge: understand how decisions are taken and how changes are approached within the pharmaceutical industry and regarding legislation
- Direct and indirect influence on the external environment to explain members the needs and expectations

### **About BACHI**

*BACHI's mission is to stimulate the creation of a favorable social and political environment for selfcare, where the patient-consumer occupies a central position.*

*BACHI strives to ensure that the socio-economic role of OTC drugs and healthcare products is recognized, taking into account the interest of public health, pharmacists and member firms of the association.*

*BACHI is the Belgian & Luxembourg association representing companies of the OTC industry*

Interested in this position?

Please send your CV and cover letter to Coraline Rézette - [coraline@bachi.be](mailto:coraline@bachi.be)